# **EMPLOYMENT**

### **KOUKAMMA MUNICIPALITY**



Koukamma Municipality, a Category 1B Municipality, which subscribes to the principles of affirmative action and whose head offices are situated at Kareedouw, invite applications from suitably qualified persons, and preferably from designated groups, for appointment to the

### Post: ASSISTANT SUPERINTENDENT LAW ENFORCEMENT

(Ref no: HR2015/44) Task Grade 11: R176 546 - 229 167 p.a. plus benefits

#### Grade 12

- Diploma in Metropolitan and Traffic Policing
- · Code B Driver's licence Computer literate
- · No criminal record
- 7-8 years' experience in a Law Enforcement Environment
- Experience in Senior/ Supervisory capacity will be an added

Key Responsibilities: \* responsible for an area \* planning. implementation, monitoring and report on programmes to council standing committees \* recruitment and selection of staff members well-being  $\mbox{*}$  disciplinary processes and procedures  $\mbox{*}$  organising and facilitating the tools of trade \* supervision and management of traffic policing, road safety \* training and crime prevention.

#### **DIRECTION TO CANDIDATES:**

Applications <u>must be submitted</u> on the prescribed application form, obtainable form our website at:  $\underline{www.koukammamunicipality.gov.za}$ or it can be requested from our Human Resources Department on 042 288 7241/7224. Also refer to our Human Resource Department for enquiries. Forward your application to: The Municipal Manager, Koukamma Municipality, Private Bag X011, Kareedouw, 6400, e-mail to  $\underline{koukamma@koukamma.gov.za}$  or hand deliver to The Municipal Offices, 5 Keet Street, Kareedouw, 6400.

Applications must be accompanied by a comprehensive CV with certified copies of qualifications, identity documents, driver's licence and any other relevant documents. No faxed applications will be accepted. Failure to supply the required information will disqualify applicant. Canvassing for appointment is strictly prohibited and any confirming evidence thereof will disqualify the applicant. Correspondence will ONLY be entered into with shortlisted candidates. If you do not receive notification regarding your application within one month of date of closing, please accept that your application was unsuccessful. The municipality reserves the right not to make any appointment.

Closing Date: 21 December 2015

S Nkuhlu **Municipal Manager** 



**SOUTH AFRICAN NATIONAL PARKS VACANCY: HUMAN RESOURCES & ADMIN OFFICER MOUNTAIN ZEBRA NATIONAL PARK** SALARY SCALE: MIN R179, 395 - MAX R294, 122 per annum Closing date: 15 DECEMBER 2015 at 12:00

A challenging vacancy currently exists for a Human Resources & Administration Officer at Mountain Zebra National Park. The successful candidate will have to be a highly motivated individual with the necessary skills and experience to take control of all Human Resource Management and Administration activities in the park and will report to the Park Manager.

Key Performance Areas: The key performance areas of the successful

**Human Resources:** • Compiling the monthly HR Payroll instructions • Verifying attendance registers and leave forms submitted for correctness and submitting to Head office for processing • Assistance with recruitment and selection of candidates for vacant positions, retirements and terminations • Drafting of all contracts, fixed term, casual and student contract • Induction of newly appointed employees with regards to policies & procedures and information Administration of I.O.D's claims and follow-up reports to be submitted to CIRC Compiling and submission of monthly HR Reports/ Stats and OHS Stats
Capturing of S&T Advances and claims as well as debtors and creditors on Great Plain's financial system • Composition of HR annual reports • Coordinating and assisting with training interventions • Maintaining and updating all HR filing per employee • Fulfilling the role of HR representative at disciplinary hearing Administration of uniform requirement • People well-being i.e. supporting employees with personal matters . Assisting with other Ad Hoc Tasks.

Administration: • Preparation and processing of creditor documents, invoices and vehicle log sheets . Administration of assets and inventory registers • Handling of creditor queries • Filing of creditor invoices and log sheets Reconciliation and processing of income • Accurate maintenance of files and records • Adhoc administration functions • Administration of Petty Cash including hand cheques

Requirements: the requirements listed below are representative of the knowledge, skills and abilities that are required for the job: • Diploma in Human Resource Management or Administration or related applicable qualification • At least two years' experience in Human Resource management or Administration field • Code B drivers licence • Excellent Computer skills in MS Word, MS Excel, MS Outlook will be a prerequisite . Working knowledge of relevant legislation such as Basic Condition of Employment Act; as well as SANParks Human Resource Policies, Procedures Guidelines and Practices • Sound written, communication and interpersonal skills • Applicant must be flexible and have the ability to meet deadlines and work without supervision • Punctual,

The remuneration package includes an all-inclusive cost to company salary, based on the scale of a position with a Paterson C1 job grade, allowances and benefits as specified in the HR tariff Document and Conditions of Services of

Please address your application, accompanied by a CV, to the following

Mountain Zebra National Park

Att: Bandisiwe Mda Or Fax: 086 263 0475 Email: Bandisiwe.mda@sanparks.org

Or post: Private Bag X66, Cradock, 5880 If you have not been contacted within 14 days of the closing date, please accept that your application has been unsuccessful.

SANParks is committed to the principles of employment equity Preference will be given to PDI / HDSA



# **AUCTIONS**



## REPOSSESSION AUCTION

Instructed by the Disposal Managers, <b>Michael James Organisation</b> will submit for Public Auction				
	VEHICL	E SALE		
Auction Date	Tuesday 15 December 2015 @ 10h30			
Venue	MJO Repo Centre, Cnr De Villiers & North Str, Northend, PE			
Viewing	Daily - 09h00 to 16h00			
	NI-C	Finance available on sile by Audion Finance: Bonita Fourie - 082 875 1207		
Hallman	1	STEEDS TO THE		

# ASSORTED VEHICLES TO BE SOLD

AUGUNIED VEIIN	PEED TO BE SOLD	
2008 TOYOTA COROLLA 1.8 EXECUTIVE	2012 MAHINDRA XYLO 2.2 MHAWK	
2010 BMW 528i A/T	2012 TOYOTA AVANZA 1.5 SX	
2010 TOYOTA COROLLA 1.3 IMPACT	2013 VW POLO VIVO 1.4 TRENDLINE	
2011 POLO VIVO 1.4 TRENDLINE	2001 MERCEDES BENZ C240 ELEGANCE	
2012 CITROEN DS4 1.6 THP 200 SPORT	2004 BMW 325I EXCLUSIVE	
2004 TOYOTA 18 02-FD18	2006 LAND ROVER DISCOVERY 3V8 HSE AUTOMATIC	
2013 TATA INDICA 1.4 LE LTD	2006 MAZDA DRIFTER SLX B2500D	
2008 PEUGEOT 206 1.4 POPART 3 DR	2007 VW POLO CLASSIC 1.6 TRENDLINE	
2009 NISSAN NP300 2.4I HARDBODY LWB 4X4	2010 VW JETTA 1.6TDi COMFORTLINE	
2010 VW GOLF 6 2.0 TDI HIGHLINE	2015 MAZDA 2 1.5 DYNAMIC 5 DR	

Finance available by Auction Finance: Bonnita Fourie - 082 875 1207 www.michaeljames.co.za Ref: 2105-2139

000 Registration Deposit, Documentation Fee + Vat Payable. Further Terms & Conditions y, 1% Handling fee on all cash transactions. FICA requirements apply to every sale. Bring proof of residence. No sale will be conducted without meeting FICA requirements. All of tobye is subject to change without prior notice. Michael James Organisation or the cital Institution's representative may bid to the reserve price on behalf of the Seller. Rolene on 041 4873957 or e-mail: rolene@michaeljames.co.za

• AUCTIONEERS • APPRAISERS • VALUERS • PROPERTY CONSULTANTS

**LEADERS IN AUCTIONEERNG SINCE 1929** ANTIQUE & COLLECTABLES AUCTION

Thursday 10 DECEMBER 2015 @ 10am @ 17 Havelock St. Central On View Today 9am - 4pm

# **LEGAL NOTICES**

**ENVIRONMENTAL IMPACT ASSESSMENT PROCESS** GOLDEN VALLEY WIND ENERGY FACILITY, BLUE CRANE ROUTE LOCAL MUNICIPALITY, DEA REFERENCE NUMBER: 12/12/20/1717/AM8 AMENDMENT TO THE ENVIRONMENTAL AUTHORISATION AND RELEASE OF ENVIRONMENTAL MANAGEMENT PROGRAM AND FINAL SITE LAYOUT FOR PUBLIC REVIEW

Notice is given in terms of Regulation 41(2) as published in the Government Gazette No 982, Environmental Impact Assessment (EIA) regulations of the National Environmental Management Act (Act No 107 of 1998). The public is advised that the following documents are available for public review

- The final layout of Golden Valley I Wind Energy Facility; The updated Environmental Management Program and management
- The Socio-economic Development Plan;
- A report on the impacts of the proposed split of the project's authorisation
- Visual Impact Assessment; Ground -truthing reports;
- Water use license application for Section (c) and (i) water uses.

The 30 day public review period will run from Wednesday 9 December 2015 to Monday 1 February 2016.

All documentation is available for review on Coastal and Environmental Service's website: http://www.cesnet.co.za/golden-valley.html

You are invited to submit comments on the proposed project or register as an Interested and Affected Party (I&AP).

Please contact: Thomas King; 046 622 2364; t.king@cesnet.co.za; PO Box 934 Grahamstown 6140

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### APPLICATION FOR ENVIRONMENTAL FOR PROGRAMME FOR THE REHABILITATION OF THE SKOENMAKERS RIVER, SITUATED IN THE BLUE CRANE ROUTE LOCAL MUNICIPALITY IN THE EASTERN CAPE THE AVAILABILITY OF THE DRAFT BASIC ASSESSMENT REPORT (DBAR) FOR COMMENT

**DESCRIPTION**: SRK Consulting was appointed by BVI Consulting Engineers on behalf of the Department of Water and Sanitation DWS, as the independent Environmental Assessment Practitioner to undertake the necessary Environmental Authorisation processes, and associated stakeholder engagement for the

A Basic Assessment (BA) in terms of the NEMA to be submitted to the Department of Environmental Affair (DEA) and a Water Use Licence Application (WULA), in terms of the National Water Act (Act 36 of 1998) (NWA), to be submitted to DWS, for all the remediation and rehabilitation, which will be undertaken.

This project entails the remediation and rehabilitation interventions required on the banks and floodplain of the river. The proposed interventions will address the erosion and bank instability along the river. The remediation and rehabilitation will take place on the following farm portions mentioned below.

railli liaille	Failli portion	railli liaille	railli portioli
Palmietfontein 407	Portion 3	Kruis Rivier 248	Portion 4
Palmietfontein 407	Portion 2	Kruis Rivier 248	Portion 5
Palmietfontein 407	Portion 4	Kruis Rivier 248	Portion 6
Palmietfontein 250	Portion 1 and 2	Kruis Rivier 248	Portion 7
Kruis Rivier 248	Portion 1	Kruis Rivier 248	Portion 8
Volkers Rivier 244	Portion 0 and 3		
Geelhoutboom 247	Portion 0	Fonteins Plaats 246	Portion 6
Fonteins Plaats 246	Portion 1	Boerslaagte 245	Portion 3
Fonteins Plaats 246	Portion 7	Boerslaagte 245	Portion 5
Fonteins Plaats 246	Portion 0	Boerslaagte 245	Portion 6
Fonteins Plaats 246	Portion 4	Boerslaagte 245	Portion 7

The (DBAR) is now available for a comment. Stakeholders are encouraged to comment on the content of the report and raise issues and concerns that will be addressed in the Final Basic Assessment Report (FBAR). The Participation Process will be conducted for a period of 30 days, which will reflect and incorporate all comments received during this period. All comments will be incorporated in the FBAR. The DBAR can be obtained at the following public place:

Stakeholders are requested to register as Interested and Affected Parties (I&APs), submit comments by means of e-mail, fax or postage. Alternatively, stakeholders are welcome to submit telephonic comments by contacting SRK's public participation office

> Donné Chetty / Fiona Evans Stakeholder Engagement Office SRK Consulting P.O. Box 35290, Menlo Park, Pretoria, 0102 Tel: 012 361 9821 FEvans@srk.co.za / ddutoit@srk.co.za

Project number: 472748



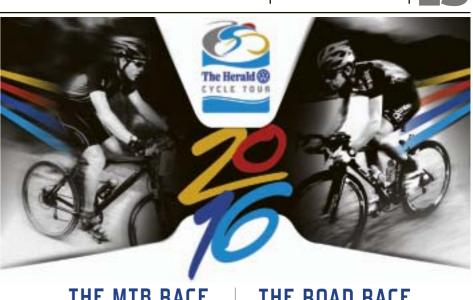
#### **EMERGENCY PHONE NO'S**

- RAPE CRISIS CENTRE. Phone 041 484 3804. A/hours: 041406-4612
- Civil Defence: 041-453 3333 Electricity: Power failures
- and street light faults, 041-374 4434. Fire: P.E. Municipal area
- 041-585 1555 Life Line: 041-585 5581 (24 hrs) National Sea Rescue 041-585-2931
- Surf Rescue Squad: Roads, Water, Cleansing: P.E. Municipal area
- Admin Drains: 506-2428 HOSPITALS:
- 041-585 2323 Livingstone: 041-405 9111 Dora Nginza: 041-406 4111

041-390 7000

- Provincial: 041-392 3911 041-392 3911 St George's: 041-392 6111
- Life Mercantile Hospital: Trauma and Emergency: Cnr of kempston and Durban Roads, Korsten
- POLICE STATIONS: Algoa Park: 041-4091060 40430004818891
- Gelvandale: 041-4022018/9 Airport: 041-5811208
- 041-504 5000 Kabega Park: 041-397-6868 041-394 6000
- 041-4076402 New Brighton: 041-3947315 041-502-5111

Public Order Policing Walmer 041-5094000 POLICE:





Please note that all late entries received after the 27th January 2016 will not be seeded.

TAKE ON THE ULTIMATE QUEST









The Herald

**Christmas Cheer Fund** 

